

Driveway and Parking Pad Requirements

Please read, sign, and attach to the Construction Permit Application

No materials may be brought into the Cape, nor construction started until the permit application has been approved. I agree that if any construction is begun without a valid permit having been issued and conspicuously displayed on the property, non-compliance fees will be assessed and the matter may be turned over to the CCPOA attorney for legal remedy and that I will be liable for attorney fees, court costs, and other applicable fees. I hereby grant reasonable access to my property by members of the ACC and CCPOA Board of Directors to determine compliance and progress until such time as the project is completed.

Approved materials and construction requirements: (indicate your choice)

- | | |
|------------------------|--------------------------|
| 1. _____ Gravel | 4. _____ Poured Concrete |
| 2. _____ Crushed Stone | 5. _____ Pavers |
| 3. _____ Oyster shell | 6. _____ Asphalt |

Gravel, crushed stone, and oyster shell do not require formwork or retainers but must be emplaced to a thickness sufficient to prevent rutting. The use of crushed concrete or other construction debris is not permitted.

Poured concrete must use appropriate formwork and reinforcing steel. Reinforcement may be by bars with a minimum diameter of 3/8" and/or by reinforcing mesh made from welded steel. The minimum thickness of concrete over any reinforcement is to be 1". The minimum thickness of any poured concrete driveway or parking pad is to be 3 1/2". The toe (street) end of any driveway must be at street level, and not protrude above the street.

Pavers must be designed for vehicular traffic. Installation must be over a sub-base of sufficient strength to maintain a smooth surface and prevent rutting. The outside edges of the area covered by pavers must be retained in such a manner as to prevent paver movement.

Asphalt must be emplaced over a sub-base of sufficient strength to prevent rutting.

No driveway or parking pad shall be located nearer than five (5) feet from any exterior side lot line, nor nearer than ten (10) feet to the rear lot line. Parking pads may not be located nearer than twenty (20) feet from the front lot line. Driveways may cross the rear of two contiguous and abutting lots that have common ownership. Driveways may cross the front lot line to access the street.

I understand that if I cover any easement or right of way, I am solely responsible for any and all costs of removal, replacement, or repair in the event that CCPOA, CCWSC, or any other easement owner requires access to the easement.

To apply for a Construction Permit, please supply:

1. One copy of a stamped survey plat for a concrete or asphalt driveway showing property lines, easements, improvements, and the location of the proposed driveway/pad. If driveway is gravel, crushed stone, oyster shell, or pavers, a scaled drawing is sufficient.
2. One copy of plans for any formwork/retention structure and any associated reinforcements
3. Materials specifications and details
4. One completed Construction Permit Application

Upon approval by the ACC, you will be notified to proceed with construction.

The CCPOA and ACC are responsible *only* for ascertaining that our building restrictions are met. CCPOA and ACC make no warranty, implied or otherwise, regarding structural/design strengths.

Signature of Property Owner

Lot #

9-1-1 Street Address

Date

Date Received by CCPOA

CCPOA Office Staff Member