

Permit Checklist

Carports and Awnings

The ACC ***will not*** consider your application unless all of the below are completed and included in your application. Please read and complete all of the items in the package. Be sure that the completed application package is received by the CCPOA Office at least 48 hours prior to the ACC meeting.

- Completed, signed Construction Application Permit form
- Stamped survey plat showing property lines, easements, improvements, and the location of the proposed construction
- One copy of any construction plans
- Floodplain Determination Letter of Exemption issued by Jackson County
- Development Permit issued by Jackson County
- Materials; specifications and details
- If the carport or awning is to be attached to your home, provide one set of elevation drawings of your home showing the proposed construction
- Signed, dated Carports and Awnings Requirements form
- Permit Fee
- New OSSF if structures encroach on septic spray field, drip area, drain field, etc

Signature

Date